NASA SEWP VI

ORDERING GUIDE | Federal Customer Quick Reference

A concise guide for Federal customers to request a quote and place a Delivery Order with **Cynergy Professional Systems, LLC** under NASA SEWP VI.

CONTRACT AT A GLANCE

Contract Holder: Cynergy Professional Systems, LLC

SEWP VI Category: A	SEWP VI Category: B	SEWP VI Category: C
Contract Number: 80TECH26D1148	**Contract Number: 80TECH26D0832**	**Contract Number: 80TECH26D0156**

Period of Performance: Nov 01 2026 through Oct 31 2031 — 5-year option period Nov 01 2031 through Oct 31 2036

Request a Quote and Place an Order

1	**Define the requirement** Identify products/services, quantities, delivery location, funding, and applicable technical or security requirements.
2	**Request a quote** Contact Cynergy or utilize the recommended NASA SEWP online Quote Request Tool (QRT). Provide a SOW, BOM, product list, or other available requirement details.
3	**Complete agency procedures** Follow applicable procuring agency procedures, including any required documentation, approvals, and funding actions.
4	**Review the quotation** Cynergy will coordinate clarifications, availability, lead times, shipping, and other details as applicable and provide a quote/proposal.
5	**Issue the Delivery Order** The authorized contracting office issues the Delivery Order in accordance with the procuring agency's procedures and provides the final order to Cynergy and the NASA SEWP office.

QUOTE REQUEST — WHAT TO SEND

*Agency or authorized purchasing organization
*Requesting contact name and contact information
*Product manufacturer, part number, description, and quantity, if known
*Technical specifications or required configuration
*Ship-to location and requested delivery date
*Required installation, integration, or implementation services
*Warranty, technical support, or software support requirements
*RFQ number, solicitation details, or other applicable procurement references

Customer Contacts

Your direct path for quotes, order support, and post-delivery assistance

QUOTE & ORDERING

Jodi Darnell — SEWP Program Manager — jodi.darnell@cynergy.pro — 434-533-0973
Gabriella Hoffman — SEWP Dep Program Manager — gabriella.hoffman@cynergy.pro — 571-982-6299

Or email salesoperations@cynergy.pro

ORDER / DELIVERY SUPPORT

Jodi Darnell — SEWP Program Manager — jodi.darnell@cynergy.pro — 434-533-0973
Gabriella Hoffman — SEWP Dep Program Manager — gabriella.hoffman@cynergy.pro — 571-982-6299

Or email pm@cynergy.pro

ESCALATION / PROGRAM CONTACT

Jodi Darnell — SEWP Program Manager — jodi.darnell@cynergy.pro — 434-533-0973

ESCALATION / ALTERNATE PROGRAM CONTACT

Gabriella Hoffman — SEWP Deputy Program Manager — gabriella.hoffman@cynergy.pro — 571-982-6299

Cynergy Professional Systems, LLC.
26047 Acero, Suite 100
Mission Viejo, CA 92691
(800) 776-7978 | www.cynergy.pro

About Cynergy Professional Systems

Cynergy Professional Systems, LLC, established in 2009, brings decades of federal contracting experience in information technology and communications products and related services. Our service offerings are enhanced by a demonstrated expertise in program management on a federal, state and local level. Services are delivered via a proven methodology that includes, training, implementation, and maintenance.

As a SEWP VI contract holder, we help government customers identify solutions, obtain competitive quotations, confirm product availability, and coordinate order fulfillment and applicable post-delivery support.

Our objective is to make the procurement process straightforward, responsive, and aligned with the customer's technical requirements and applicable acquisition procedures. We support our government customers throughout the product or service solution delivery lifecycle. Assistance is coordinated according to the products purchased, the services included in the order, applicable manufacturer policies, and the terms of the contract and purchase order. Project Managers are assigned to each order and will track product, coordinate delivery, coordinate installation, remediate any issues, and provide for the warranty services as needed.

All products and services come with a standard commercial warranty. Extended warranties may also be purchased. Please reach out to Program Support at jodi.darnell@cynergy.pro or sales at salesoperations@cynergy.pro with any questions.

COMPANY INFORMATION

Legal Name: Cynergy Professional Systems, LLC
Address: 26047 Acero, Suite 100 Mission Viejo, CA 92691
Main Phone: (800) 776-7978 | Website: www.cynergy.pro
Socioeconomic Designations: Woman-Owned small business, Economically Disadvantaged Woman-Owned small business, Veteran-Owned small business, Service-Disabled Veteran-Owned small business

NASA SEWP VI Program Management Office

SEWP PROGRAM SUPPORT

The NASA SEWP PMO provides program-level support and contract-vehicle assistance.

Help Desk: help@sewp.nasa.gov

PH: (301) 286-1478

PMO Hours: Monday–Friday, 7:30 AM–6:00 PM ET

Website: sewp.nasa.gov

About the SEWP Contract

The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services. It is a Government-Wide Acquisition Contract (GWAC) available to all Federal Agencies and their approved contractors. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support.

The solicitation process includes providing fair opportunity to contractors at the individual order level as appropriate per FAR Part 16.505(b). No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office.